



## Favorites

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Your list of favorite pages (bookmarks) gives you quick access to certain pages of interest.



- Click on “*My Favorites*” in the sidebar menu to show your bookmarks.

The star icon left of the *Favorites* link in the action tool bar indicates if a page is already in your favorites list:

-  Favorites: page is in favorite list
-  Favorites: page is not bookmarked

## Adding a page to your Favorites



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- Open the page
- Click on  *Favorites* in the action tool bar
- The star icon will turn yellow  to indicate a bookmarked page

**Note:** The page will only appear in your *Favorite List* after you have left or reloaded the page.

## Removing a page from your Favorites

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- Open the page
- Click on  *Favorites* in the action tool bar
- The star icon will turn gray  to indicate an unmarked page

**Note:** The page will only disappear from your *Favorite List* after you have left or reloaded the page.